

Library Bond Act Grant Applications - Cycle 1

Individual Application Summary

<i>Project Name [Number]</i>	Millbrae Public Library 1001	<i>Current Square Footage</i>	14,600
<i>Applicant</i>	Millbrae, City of	<i>Project Square Footage</i>	26,300
<i>Operating Library Jurisdiction</i>	San Mateo County Library	<i>Service Area Population:</i>	20,718
<i>Project Type</i>	New Library		
<i>Project Priority</i>	1st	<i>Anticipated Construction Start Date:</i>	4/1/2003
<i>Joint Use Type</i>	Joint Venture		
<i>Multipurpose?</i>	NO	<i>Total Project Amount</i>	\$13,785,073
<i>Leased Site:</i>	NO	<i>State Grant Amount</i>	\$8,274,547

Bond Act Factors [California Code of Regulations Title 5, Section 19998 (a)]

	Rated	Other
<i>Needs of urban and rural areas:</i>		[see map]
<i>Population growth:</i>		13%
<i>Financial capacity of applicant to open and maintain operation of the library (new libraries only):</i>		Yes
<i>Age and condition of existing library:</i>	Poor Condition (= Very Good)	
<i>Inadequacy of the existing library in meeting needs of residents and the response of proposed project to meeting the needs:</i>	Acceptable	
<i>Plan of Service integrates appropriate electronic technology:</i>	Acceptable	
<i>Appropriateness of proposed site for the proposed project:</i>	Very Good	
Overall Rating:		Acceptable

Summary of Review Panel Comments

Population Growth 12.7%

Age and Condition The existing facility was built in 1961 and has not been renovated. Major deficiencies of the current facility: non-compliance with seismic standards; fire sprinkler system serves only the basement; non-compliance with ADA (physical accessibility); inefficient interior lighting; flooding due to site grade; lack of noise control.

Needs of residents/response of proposed project to needs The needs assessment is current, but was completed after the building program was done. The needs assessment process consisted of a user satisfaction survey regarding current library services offered. A link between community characteristics and what library services are needed by them is lacking.

The plan of service is general with the exception of addressing the high number of students in the service area. The response to this is the providing of a separate homework center, but the specific types of assistance to be provided are not detailed. The conclusion that a homework center is needed appears to be a response to the "after-school deluge of students," who displace other patrons. The mission statement addresses literacy and educational goals in general, but does not specifically address K-12 students.

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The 1999 building program is generic and doesn't appear to present a follow-up of the more recently completed needs assessment and plan of service.

The conceptual plans adequately incorporate the requirements of the building program.

Joint use agreement: Homework Center: The homework center is to be open only 2 hours/day, 4 days/week -- no evening or weekend hours. The needs assessment indicates that students will have an opportunity to get assistance with homework, but no staffing will be dedicated to the homework center -- only a non-specific number of volunteers. While it is clear that the city and county will provide funding, no level of service or amount of funding is specified. The agreement does not represent a partnership between the two parties, but more closely resembles the types of library services that are provided by a public library in the course of providing library services for all user groups in the service area. The only contribution by the school district appears to be the providing of text books for the Homework Center.

Plan of Service Integrates Appropriate Technology Technology is mentioned only in general terms in the plan of service, referring to increasing the number of PCs. Wireless technology is mentioned briefly. The plan meets the immediate need of upgraded technology infrastructure. The Technology Center appears to be an extension of the school computer lab concept. It meets current needs for increased internet access, K-12 career, college planning and educational software. There is no mention of planning for this library as the northern regional reference center and how new technology can enhance this role.

Appropriateness of Proposed Site The existing library will be razed and the proposed library built on the same site. The site is located in city civic center, neighboring a commercial/cultural center, schools, and residential areas, including two senior residential facilities. The site is accessible by automobile, public transit, bicycle and pedestrian walkways. The site size is adequate to accommodate the proposed project.

Financial Capacity The applicant has committed to the on-going operation of the completed library.